

# CLASS CANCELLATION FORM

Date Rcvd: \_\_\_\_\_

Cancellation requests for any Nā Maka O Pu'uwai Aloha classes will require 30 day written notice. Student will be responsible for final months' tuition if notice is not given within 30 days. Any refunds due to student will be given via check, mailed to the address provided below, within 2 weeks from cancellation date. NO REFUNDS will be given for cancellations with less than 30 days notice. NO REFUNDS will be given directly from this office at any time.

## Primary Contact:

(Participant name goes under "Student" -- if different than Primary Contact)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 (If refund to be provided, it will be written to the name provided)

Current Street Address: \_\_\_\_\_  
 (where refund, if any, will be mailed)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Current Email Address: \_\_\_\_\_

Are you currently enrolled in autopay?  Yes  No **If yes, method of payment:**  Check  MC  VISA

## Student Information:

Class Day:	Class Time:	Class Type:	Student's Name:	End Date:

Reason for Cancellation:

\_\_\_\_\_

\_\_\_\_\_

<u>OFFICE STAFF INITIAL AND DATE</u>		
Webpass _____	OBC _____	Access _____
Ledgers _____	File _____	Binder _____
Shopkeep _____		